

Independent Study Participant Time Log

Keeping an accurate record of time spent on your independent study plan is critical for determining the number of CEUs to award. You may earn up to 2.0 ASHA CEUs for this independent study.

1. Each time you work on your IS plan, note the date and time you begin and end. (*You may have several entries for the same date.*)
2. Calculate the duration (in hours and minutes) of each work period.
3. Describe the type of activity for each work period: (a) reading, (b) reviewing literature, (c) writing, (d) refining/editing, (e) attending a conference, (f) presenting information, (g) other – please give a brief description.
4. Sign and date the form on completion of the IS plan.

You may copy this sheet, if necessary. Please turn this in to your CE Administrator when your IS course work is complete.

Date	Start time	End time	Duration (hrs/mins)	Major activity
(Example)				
7/26/2014	10:00 am	1:00 pm	3/0	Reading
Subtotal from other sheets				
Total time				

I certify that this is a correct and accurate record of the time I spent on this IS plan.

Electronic Signature (or typed name) of participant

Date